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Lee Township
Regular Meeting Minutes
April 12, 2010

The Regular Meeting of the Lee Township Board was called to order at 7:30 p.m. at the Lee Township Hall, 877 56th Street, Pullman, Michigan.

Members Present: Trustee Ferguson, Treasurer Lowery, Supervisor Miller and Clerk King.
Absent: Trustee Black.

The Pledge of Allegiance was recited.

Board Comment's: Trustee Ferguson reported to the electors what he has been working on. He has been working with the Port-a-john company resolving the recent issue of the condition of the unit at the transfer station. He also handled an electrical problem at the transfer station while the Supervisor was out of town. He felt that he needed to not only report to the Supervisor, but to the electors as well.

Clerk King announced that there will be a school election on May 4th. It will be for Bloomingdale, Fennville and Allegan School Districts.

Supervisor Miller announced that Deputy Speese has been promoted and will be leaving the Township. The Sheriff's Department has assigned Deputy Ray Retamal to take his place. Deputy Retamal has been with the Sheriff's department for 9 years and has also worked with Wayland, Fennville and Saugatuck/Douglas Police Departments.

Citizen Comments:

L. Rawson- Commented on cutting expenses at the transfer station to save money.

N. Tice – Presented the question of what would be needed to get her aunt connected on the water system. Her water is contaminated and needs to be on the water system for her health.

J. Letho – Commented on the issue of noise waivers. She felt that the rodeos that took place on 104th Avenue were not an issue. She was also dissatisfied with the current method of handling these ordinances as well as the condition of the roads. She asked the board what was going to be done about the condition of the roads.

A motion was made by Ferguson and seconded by Miller to approve the Regular Meeting minutes dated March 8, 2010 as presented. All voted "Aye." Motion carried.

A motion was made by Lowery and seconded by Miller to approve the Special Meeting minutes dated March 25, 2010 as presented. All voted "Aye." Motion carried

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A motion was made by King and seconded by Ferguson to receive the Treasurer's report as presented. Roll call vote was taken: Yes – Ferguson, Lowery, Miller and King. Motion carried.

Committee Reports:

County Commissioner's Report: Commissioner Jessup gave an update on the new building purchased for the purpose of converting into the County Jail. He also reported other happenings within the month and answered questions.

Deputies' Report: Deputy Lytle reported that there were 88 complaints for the month of March. Of these complaints, 18 were taken by the dayshift and 70 by the nightshift. Deputy Lytle handled 22 and Deputy Speese handled 26. Discussion took place regarding last year's noise issues with the rodeos. There were also questions regarding the blight problems in the township and when will the officers start addressing the blight issue.

Fire Department Report: Chief DeWeerd reported that the SkyOne training was very successful with 80 people in attendance. During the pancake breakfast in March, 100 of the 400 smoke detectors were given away. The Fire Department will hold their next pancake breakfast on April 17th from 7:00 am to 11:00 am. The Chief has also been working on the contract with Valley Township regarding fire call assistance. The firefighters have been busy working on the grass truck rebuilding the engine and updating the lights. Lastly, the Chief stated that the paperwork is still in the works for the new station, but anyone interested in details of the new station, can contact him to view the plans.

First Responders' Report: During the month of March there were 29 calls of which 22 were medicals, 2 accidents and 5 fire assist.

Ambulance Report: none

Building Inspector's Report:

During the month there were 2 building permits, 4 mechanical and 2 plumbing permits issued. The total property value was \$31,500.00. Inspector Shamblin provided phone numbers that he can be contacted on. His office number is (269)628-5255, his home (269)521-6044 or cell number (269)217-5790. There are also permit applications available on the Lee Township website.

Cemetery Report: Eva requested that the Cemetery Spring Clean-up notice be posted in the paper and she also requested permission from the board to purchase up to \$50.00 for flowers for the cemetery.

A motion was made by Ferguson and seconded by Miller to approve the cemetery to spend up to \$50.00 for flowers. Roll call vote was taken. Yes – Ferguson, Lowery, Miller and King. Motion carried.

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A motion was made by Ferguson and seconded by Miller to authorize the clerk to publish the Spring Cemetery Clean up notice for May 1st. All voted "Aye". Motion carried.

Library Report: No report

Transfer Station Report: During the month of March there was \$526.00 collected and 52 tickets redeemed. Clerk King asked Heather about the amount of usage in the past month. The transfer station bill was considerably more than in the past months.

Lake Board Report: No report

Newsletter Report: The deadline for information to be considered for the next edition of Lee Crossing is June 14th. We are expecting to have it in the mail by the first week of July.

Assessor's Report: None

Holiday Committee:

L. Galdikas gave a big thank you to Deputy Mark Lytle for spending his day off to help put up the spring banners.

Pullman Pride Committee: P. Rawson reported that the letters are ready to go out and there has already been some interest in participating in this year's event.

Clean Team Report: Gene reported that at the Saturday cleanup they had 7 volunteers that were able to accomplish the removal of 24 tires. The question was asked about the tire problem on 104th Street and what can be done? Supervisor Miller will look into what the expense will be to have the tires removed. Lastly, May 8th is the next meeting of the Clean Team.

Road Committee Report: No report.

Unfinished Business: None

New Business

Resolution for Charitable Gaming License- The Lake Board has applied for a Charitable Gaming License for a Bingo event. Eve will follow up with providing the state with the necessary reports.

A motion was made by Ferguson and seconded by Miller to sign the resolution for the charitable gaming license for their picnic. All voted "Aye". Motion carried.

Elimination of Transfer Station Tickets - There has been some issues with the tickets and it was determined that the attendants need to make sure that the tickets are being used by residents and should be signed by those redeeming them. Discussion took place regarding only issuing one per resident with the tickets also being used when blight notices are given. Treasurer Lowery reminded the board members that this program was started to encourage cleanup and spreading the use of the clean up effort over a larger period of time instead of just on a designated day. More discussion will take place regarding the use of these tickets and the reducing of transfer station cost.

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Final Budget Adjustments:

GENERAL FUND		Increase	Decrease
Township Officials			
101.101.715	FICA / Township Board	\$40.00	
101.100.860	Education & Training		\$ 40.00
Township Board			
101.101.801	Professional Services	\$58000.00	
101.101.810	Insurance	\$ 3400.00	
101.101.900.1	Printing Publishing	\$ 720.00	
101.101.956	Miscellaneous	\$ 650.00	
101.446.8811.1	Bridge (Unused Street Expense)		\$37000.00
101.101.900	Printing Publishing		\$ 720.00
101.446.8811	Gravel (Unused Street Expense)		\$14000.00
101.446.888	Major Project (Unused Street Expense)		\$ 5200.00
101.446.898	Dust Control (Unused Dust Control)		\$ 2500.00
101.301.810	Insurance –Car (Unused Police Expense)		\$ 2000.00
101.215.706	Deputy Clerk Wages (Unused Clerk Expense)	\$ 1350.00	
Clerk Expense			
101.215.861	Clerk Travel	\$ 21.00	
101.215.960	Clerk Education		\$ 21.00
Treasurer Expense			
101.253.702	Wages	\$ 1.00	
101.253.970	Capital Outlay	\$ 540.00	
101.253.706	Deputy Treasurer Wages		\$541.00
Building & Grounds			
101.265.818	Contractual Services	\$ 200.00	
101.265.853	Telephone Expense	\$ 510.00	
101.265.931	Bldg MTC	\$ 520.00	
101.265.921	Utilities –Propane		\$1230.00
101.265.970	Capital Outlay	\$36000.00	
	Fund Balance		\$36000.00
Cemetery Expenses			
101.276.702	Wages	\$210.00	
101.276.715	FICA	\$ 7.00	
101.276.740	Operating Supplies	\$244.00	
101.276.818	Contractual Services	\$1280.00	
101.276.900	Publishing	\$ 810.00	
101.276.970	Capital Outlay		\$2551.00
Police Expenses			
101.301.853	Telephone Expense	\$ 310.00	
101.301.867	Gas & Oil		\$310.00
Building Inspections			
101.371.818	Contractual Services	\$640.00	
101.371.8181	Building Inspector	\$740.00	
101.257.727	Office Supplies (Unused Assessor)		\$1380.00
Street Expenses			
101.450.920	Utilities / Electric	\$950.00	
101.257.727	Office Supplies (Unused Assessor)		\$950.00
Landfill Expense			
101.526.818	Contractual Services	\$2000.00	
101.526.920	Utilities/Electric	\$ 225.00	
101.526.818.1	Contractual Services other		\$2225.00
Water System Expenses			
101.536.818	Contractual Services	\$ 165.00	

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101.536.818.1	Contractual Services –other		\$165.00
Parks Expenses			
101.691.818	Contractual Services	\$23900.00	
101.691.933	Repairs	\$ 580.00	
101.301.818	Contractual Services (Unused Police)		\$7000.00
101.262.701	Wages (Unused –Elections)		\$2300.00
101.257.801.1	Land Fee Splits (Unused-Assessor)		\$2100.00
101.257.960	Capital Outlay		\$2000.00
	Fund Balance		<u>\$11,080.00</u>
General Fund Balance		<u>\$132,663.00</u>	<u>\$132,663.00</u>
FIRST RESPONDERS			
210.651.701	Wages	\$2500.00	
210.651.715	FICA	\$ 160.00	
210.651.956	Miscellaneous	\$1100.00	
210.651.970	Capital Outlay		<u>\$3760.00</u>
First Responders		<u>\$3760.00</u>	<u>\$3760.00</u>

A motion was made by Lowery and seconded by Ferguson to make the final adjustments to the budget as well as the revenue adjustments presented by the treasurer. Roll call vote was taken: Yes- Ferguson, Lowery, Miller and King. Motion carried.

A motion was made by Miller and seconded Ferguson to authorize the clerk to publish the request for sealed bids for a two year mowing contract. Roll call vote was taken: Yes – Ferguson, Lowery, Miller and King. Motion carried.

Payment of the Bills:

A motion was made by Miller and seconded by Ferguson to authorize the clerk to pay the bills in the amount of \$61,067.52. Roll call vote was taken: Yes – Ferguson, Lowery, Miller and King. Motion carried.

Correspondence:

Supervisor Miller shared a letter presented to the board regarding Deputy Lytle. Tim and Lisa wanted to be sure that the board was aware of the fact that Deputy Lytle received an award for his outstanding performance. This is the second time he has received this award. Lee Township is very fortunate to have him on contract. Congratulations to Deputy Lytle!

Meeting was adjourned at 9:00 .m.

Minutes submitted by
Jacquelyn Ann King, Clerk